



# PUNJAB PUBLIC SERVICE COMMISSION, LAHORE

## ADVERTISEMENT NO.16/2022

### PUNJAB PROCUREMENT REGULATORY AUTHORITY (PPRA)

SR. NO.	CASE NO. & NO. OF POSTS	BASIC SCALE, NAME & NATURE OF POST	PRESCRIBED QUALIFICATION/EXPERIENCE AS PER SERVICE RULES	AGE	GENDER, DOMICILE & PLACE OF POSTING	SYLLABUS FOR WRITTEN EXAMINATION/ TEST (IF HELD)
79	17-RB/2022 01 – POST	(BS-17) Assistant Procurement Specialist (Goods & Services) (on 03 years Contract Basis)	MBA (Finance / HR) OR Equivalent qualification 2nd Division OR CGPA equivalent to 2nd Division from a recognized University having 02 years experience in procurement related Works, Contract Management and its Documentation, Planning, Management, Evaluation and Administrative OR Master in Supply Chain Management <b>NOTE:</b> i) Only Practical Experience after prescribed qualification shall be considered. ii) Experience in private entities shall be accepted if such entity is registered with SECP, Registrar of Firms or any other Regularity Authority.	<b>Male:</b> 25 to 35 +7 = 42 years <b>Female:</b> 25 to 35 + 10 = 45 years As per Government of the Punjab Notification No.SOR-I (S&GAD)9-36/81 dated 21 <sup>st</sup> May 2012 and Notification No.SOR-I (S&GAD)9-2/2022 dated 26 <sup>th</sup> January 2022. Age and sex of the transgender will be based on the contents of their CNIC.	<b>GENDER:</b> Male, Female & Transgender. <b>DOMICILE:</b> All Punjab Basis <b>PLACE OF POSTING:</b> Lahore	One paper of MCQ type written test of 100 marks and 90 minutes duration. Syllabus is as under:- i) Qualification related questions (80%) ii) Questions related to General Ability, Pakistan Studies, Current Affairs, Geography, Basic Mathematics, English, Urdu, Everyday Science and Basic Computer Studies. (20%)
80	18-RB/2022 01 – POST	(BS-17) Assistant Procurement Specialist (Works / Consultancy Services) (on 03 years Contract Basis)	B.Sc. (Civil Engineering) 2nd Division or CGPA equivalent to 2nd Division from a recognized university with 02 years experience in relevant field or Engineering related job. <b>NOTE:</b> i) Only Practical Experience after prescribed qualification shall be considered. ii) Experience in private entities shall be accepted if such entity is registered with SECP, Registrar of Firms or any other Regularity Authority.	<b>Male:</b> 25 to 35 +7 = 42 years <b>Female:</b> 25 to 35 + 10 = 45 years As per Government of the Punjab Notification No.SOR-I (S&GAD)9-36/81 dated 21 <sup>st</sup> May 2012 and Notification No.SOR-I (S&GAD)9-2/2022 dated 26 <sup>th</sup> January 2022. Age and sex of the transgender will be based on the contents of their CNIC.	<b>GENDER:</b> Male, Female & Transgender. <b>DOMICILE:</b> All Punjab Basis <b>PLACE OF POSTING:</b> Lahore	One paper of MCQ type written test of 100 marks and 90 minutes duration. Syllabus is as under:- i) Qualification related questions (80%) ii) Questions related to General Ability, Pakistan Studies, Current Affairs, Geography, Basic Mathematics, English, Urdu, Everyday Science and Basic Computer Studies. (20%)
81	19-RB/2022 01 – POST	(BS-17) Assistant Director (L&M) (on 03 years Contract Basis)	i) LL.M (or equivalent) with a minimum of two years experience of Legal Practice OR ii) LLB 2nd Division or CGPA equivalent to 2nd Division with a minimum of 04 years' experience of Legal Practice. <b>NOTE:</b> Only Practical Experience after prescribed qualification shall be considered.	<b>Male:</b> 25 to 35 +7 = 42 years <b>Female:</b> 25 to 35 + 10 = 45 years As per Government of the Punjab Notification No.SOR-I (S&GAD)9-36/81 dated 21 <sup>st</sup> May 2012 and Notification No.SOR-I (S&GAD)9-2/2022 dated 26 <sup>th</sup> January 2022. Age and sex of the transgender will be based on the contents of their CNIC.	<b>GENDER:</b> Male, Female & Transgender. <b>DOMICILE:</b> All Punjab Basis <b>PLACE OF POSTING:</b> Lahore	One paper of MCQ type written test of 100 marks and 90 minutes duration. Syllabus is as under:- i) Qualification related questions (80%) ii) Questions related to General Ability, Pakistan Studies, Current Affairs, Geography, Basic Mathematics, English, Urdu, Everyday Science and Basic Computer Studies. (20%)
82	20-RB/2022 01 – POST	(BS-14) CARE TAKER (on 03 years Contract Basis)	B.Com / BBA or equivalent qualification 2nd Division OR CGPA equivalent to 2nd Division from a recognized university having two years experience as Cashier or Caretaker or Budget / Accounts related posts. <b>NOTE:</b> i) Only Practical Experience after prescribed qualification shall be considered. ii) Experience in private entities shall be accepted if such entity is registered with SECP, Registrar of Firms or any other Regularity Authority.	<b>Male:</b> 21 to 30 +7 = 37 years <b>Female:</b> 21 to 30 + 10 = 40 years As per Government of the Punjab Notification No.SOR-I (S&GAD)9-36/81 dated 21 <sup>st</sup> May 2012 and Notification No.SOR-I (S&GAD)9-2/2022 dated 26 <sup>th</sup> January 2022. Age and sex of the transgender will be based on the contents of their CNIC.	<b>GENDER:</b> Male, Female & Transgender. <b>DOMICILE:</b> All Punjab Basis <b>PLACE OF POSTING:</b> Lahore	One paper of MCQ type written test of 100 marks and 90 minutes duration. Syllabus is as under:- i) Qualification related questions (80%) ii) Questions related to General Ability, Pakistan Studies, Current Affairs, Geography, Basic Mathematics, English, Urdu, Everyday Science and Basic Computer Studies. (20%)
83	22-RB/2022 01 – POST	(BS-14) CASHIER (on 03 years Contract Basis)	B.Com / BBA or equivalent qualification 2nd Division or CGPA equivalent to 2nd Division from a recognized university having two years' experience as Cashier or Caretaker or Budget / Accounts related posts. <b>NOTE:</b> i) Only Practical experience after prescribed qualification shall be considered. ii) Experience in private entities shall be accepted if such entity is registered with SECP, Registrar of Firms or any other Regularity Authority.	<b>Male:</b> 21 to 30 +7 = 37 years <b>Female:</b> 21 to 30 + 10 = 40 years As per Government of the Punjab Notification No.SOR-I (S&GAD)9-36/81 dated 21 <sup>st</sup> May 2012 and Notification No.SOR-I (S&GAD)9-2/2022 dated 26 <sup>th</sup> January 2022. Age and sex of the transgender will be based on the contents of their CNIC.	<b>GENDER:</b> Male, Female & Transgender. <b>DOMICILE:</b> All Punjab Basis <b>PLACE OF POSTING:</b> Lahore	One paper of MCQ type written test of 100 marks and 90 minutes duration. Syllabus is as under:- i) Qualification related questions (80%) ii) Questions related to General Ability, Pakistan Studies, Current Affairs, Geography, Basic Mathematics, English, Urdu, Everyday Science and Basic Computer Studies. (20%)
84	23-RB/2022 01 – POST	(BS-11) JUNIOR ACCOUNTANT (on 03 years Contract Basis)	I.Com / D.Com (Second Division) or equivalent qualification from a recognized Board having one year experience related to Accounts. <b>NOTE:</b> i) Only Practical Experience after prescribed qualification shall be considered. ii) Experience in private entities shall be accepted if such entity is registered with SECP, Registrar of Firms or any other Regularity Authority.	<b>Male:</b> 18 to 25 +7 = 32 years <b>Female:</b> 18 to 25 + 10 = 35 years As per Government of the Punjab Notification No.SOR-I (S&GAD)9-36/81 dated 21 <sup>st</sup> May 2012 and Notification No.SOR-I (S&GAD)9-2/2022 dated 26 <sup>th</sup> January 2022. Age and sex of the transgender will be based on the contents of their CNIC.	<b>GENDER:</b> Male, Female & Transgender. <b>DOMICILE:</b> All Punjab Basis <b>PLACE OF POSTING:</b> Lahore	One paper of MCQ type written test of 100 marks and 90 minutes duration. Syllabus is as under:- i) Qualification related questions (80%) ii) Questions related to General Ability, Pakistan Studies, Current Affairs, Geography, Basic Mathematics, English, Urdu, Everyday Science and Basic Computer Studies. (20%)
85	24- RB/2022 07 – POSTS (06 Posts for Open Merit and 01 Post reserved for Women Quota)	(BS-15) STENOGRAPHER (on 03 years Contract Basis)	Intermediate (second division) or equivalent qualification from a recognized Board having 02 years' experience in typing on computer with the typing speed 35 w.p.m in English and 70 w.p.m short hand speed. <b>NOTE:</b> i) Only Practical Experience after prescribed qualification shall be considered. ii) Experience in private entities shall be accepted if such entity is registered with SECP, Registrar of Firms or any other Regularity Authority.	<b>Male:</b> 21 to 30 +7 = 37 years <b>Female:</b> 21 to 30 + 10 = 40 years As per Government of the Punjab Notification No.SOR-I (S&GAD)9-36/81 dated 21 <sup>st</sup> May 2012 and Notification No.SOR-I (S&GAD)9-2/2022 dated 26 <sup>th</sup> January 2022. Age and sex of the transgender will be based on the contents of their CNIC.	<b>GENDER:</b> Male, Female & Transgender. <b>DOMICILE:</b> All Punjab Basis <b>PLACE OF POSTING:</b> Lahore	English Shorthand with a speed of 70 words per minute. Typing speed of 35 words per minute on Computer. <b>NOTE:</b> The candidates who qualify English Shorthand test will be called for English typing test.
86	25- RB/2022 01 – POST (Only for Female)	(BS-16) ASSISTANT (on 03 years Contract Basis)	Bachelor's Degree 2nd Division or CGPA equivalent to 2nd division from a recognized university.	<b>Female:</b> 21 to 30 + 10 = 40 years As per Government of the Punjab Notification No.SOR-I (S&GAD)9-36/81 dated 21 <sup>st</sup> May 2012 and Notification No.SOR-I (S&GAD)9-2/2022 dated 26 <sup>th</sup> January 2022. Age and sex of the transgender will be based on the contents of their CNIC.	<b>GENDER:</b> Female & Female Transgender. <b>DOMICILE:</b> All Punjab Basis <b>PLACE OF POSTING:</b> Lahore	One paper MCQ type Written Test of 100 marks and 90 minutes duration comprising questions on General Knowledge, Pakistan Studies, Current Affairs, Islamic Studies (Ethics for Non-Muslim candidates), Geography, Basic Mathematics, English, Urdu, Everyday Science and Basic Computer Studies.

### IMPORTANT ANNOUNCEMENT ABOUT ONLINE FEE COLLECTION FEATURE



PPSC has introduced the feature of Online Fee Collection. Applicants are advised to deposit fees online by using the following mediums:

1. ATMs
2. Mobile Phone Banking
3. Internet Banking
4. Over the counter (by visiting the nearest \*1Link Member Banks Branches)  
\* 1Link Member Banks (Approx. 37 Banks): <https://1link.net.pk/members/>

Now Applicants can also deposit fees using Jazz Cash, Easy Paisa, U Paisa, and other available micro-finance banks.

The following are NOT accepted: -

1. Fee deposited on old Challan Form (32-A) of PPSC
2. Bank Draft
3. Pay Order
4. Cheque

User manual and videos on "how to deposit fee online" are available on the PPSC website.

**DISCLAIMER FOR BANKS:** Make the payment of challan using PSID, under the option of "GoPb" biller.

## Closing Date for Submission of Online Applications 01 September 2022

1. Please read the "General Instructions" regarding Application Fee, Written Test, Interview on PPSC website [www.ppsc.gov.pk](http://www.ppsc.gov.pk) before applying online.
2. Employees of Semi Government and Autonomous Bodies of Federal Government or Provincial Government and those of Local Bodies are not entitled to age concession for the period of their service in such organization.
3. In case a candidate claims that his/her qualification is equivalent to the prescribed qualification, he/she will be required to submit equivalence certificate of his/her foreign/local qualification, issued by the Competent Authority of HEC/PMDC/PMC/PEC & QEDC of concerned Administrative Department, which will be accepted by the Commission as Final, at the time of interview or whenever asked by the Commission. If a candidate fails to submit Equivalence Certificate issued by the Competent Authority at the time of interview or whenever asked by the Commission, his/her candidature shall be cancelled.
4. In case, a candidate claims experience of private firm / entity, he / she must bring proof at the time of interview that the firm / entity is registered with SECP, Registrar of Firms or any other Regulatory Authority, failing which his / her application shall be rejected.
5. The candidates will ensure that after applying for a particular post they will immediately apply for Departmental Permission Certificate/NOC in their concerned Department(s) and provide the Departmental Permission Certificate/NOC at the time of interview (if called).
6. The candidates just after applying for a particular post advertised by PPSC will ensure that they have obtained/applied for registration in PEC/PNC/PMDC/PMC/PVMC or other relevant body for Registration Certificate on or before the Closing Date and provide the same at the time of interview (if called).
7. The candidates will ensure that they will provide marks obtained / total marks or percentage certificate of all degrees, issued by the Competent Authority, at the time of interview. CGPA is not acceptable.
8. No information, whatsoever, shared by anyone other than on the PPSC's website, is authentic; therefore, candidates must not trust any such information.
9. The Shorthand Test and Typing & Proficiency Test, if required, will ONLY be held at Lahore.

SECRETARY  
PPSC



PUNJAB PUBLIC SERVICE COMMISSION  
LDA Plaza, 7-Edgerton Road,  
Lahore



UAN:  
042-111-988-722



[www.ppsc.gov.pk](http://www.ppsc.gov.pk)



Get yourself vaccinated to  
protect you and your loved ones  
from COVID-19